



HEADQUARTERS
NORTH CENTRAL REGION, CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
PO Box 11755
Cedar Rapids, IA 52410-1755

21 December 2008

MEMORANDUM FOR: NCR Wing Commanders and Wing PAO's

FROM: NCR/PA

SUBJECT: North Central Region Public Affairs Awards - 2008

1. Reference: CAPR 190-1 "CIVIL AIR PATROL PUBLIC AFFAIRS PROGRAM" and CAP/CC Memo dated 10 December 2008 "INTERIM CHANGE LETTER - Changes to CAPR 39-3, Award of CAP Medals, Ribbons and Certificates"
2. This memorandum describes the process for nominating outstanding PAO's for the North Central Region's Wing, Unit Public Affairs Officer of the Year Awards.
2. CAP Regulation 190-1 created 2 Public Affairs Awards for regions to recognize outstanding PAO's at the unit and wing level. PAO's are eligible if they have served during 2008. Each wing may submit one nomination for each award.
3. The PAO's selected for recognition will receive Exceptional Service Awards and be designated as NCR's Unit and Wing PAO of the Year. In addition the PAO selected as the Wing PAO of the year will be nominated for the Col Robert (Bud) V. Payton National PAO of the Year award to be presented at the 2009 CAP National Conference this September in San Antonio.
3. Attached to this memo are nomination forms that describe what we are looking for in nominees for both awards. Nominations are due to me (not the Region Awards Board) by 15 February via e-mail attachments to pao@ncr.cap.gov. Signed documents are not required. Wing PAO's should prepare the nomination forms and secure the approval of their Wing Commanders. These documents will also be available at www.ncrpao.org Click on "What's new" for the link.
4. A committee consisting of 2 senior PAO's not assigned to NCR and I will make a recommendation to the region awards board for each of these awards so they meet their deadline of 15 March to submit awards to NHQ.
5. These awards will be presented at the 2009 NCR Conference, 2-4 October 2009 in Des Moines, IA.
6. If you have any questions or concerns please let me know.

A handwritten signature in black ink, appearing to read "Al Pabon".

AL PABON, Major, CAP
Director of Public Affairs

Attachments:

1. Unit PAO Nomination Form
2. Wing PAO Nomination Form

cc:

NCR/CC, NCR/CV, NCR/CS, NCR/DP